



Township of Hillsborough

COUNTY OF SOMERSET
THE PETER J. BIONDI BUILDING
379 SOUTH BRANCH ROAD
HILLSBOROUGH, NJ 08844
(908) 369-4313
www.hillsboroughnj.gov

DATE: November 1, 2024
TO: Whom it May Concern
FROM: John Fiedler, Construction Official
RE: Certificate of Occupancy not Required for Re-sale of
Commercial Properties

Please be advised, Hillsborough Township Construction Department **does not** require any Certificate of Occupancy for the re-sale of commercial properties.

Please contact the Hillsborough Fire Safety Department at (908) 271-5140 for their requirements. It is suggested that you also inquire with the Hillsborough Township Zoning Dept. (908) 369-8382 and the Police Dept. (908) 369-4323, regarding any requirements for permits and/or alarm registrations from their respective departments.

For further information on new tenants occupying a commercial space, click the links below:

[Certificate of Continued Occupancy Instructions](#)

[CCO/COU and Tenant Fit Out Application Guide 10/24/24](#)

For more clarification, please contact the Building Department at

(908) 369-4313 x7204