Township of Hillsborough

COUNTY OF SOMERSET
THE PETER J. BIONDI BUILDING
379 SOUTH BRANCH ROAD
HILLSBOROUGH, NJ 08844
(908) 369-4313
www.hillsboroughnj.gov

MEMORANDUM

Date: March 18, 2025

TO: Whom It May Concern

FROM: John Fiedler, Construction Official

RE: Occupancy Placards

Please be advised that the Occupancy Placard, which you have received with your Construction Permit, is required to be posted before the Final Building Inspection, securely fastened to the structure in a readily visible location such as the lobby or main entrance area to the business.

This is required by the Uniform Construction Code of New Jersey; section 5:23-3.5

Occupancy Placard(s) shall not be removed or defaced and, if lost, removed or defaced, shall be immediately replaced.

If you vacate this tenant space, please make sure this placard stays posted in this unit since it contains valuable information for the next prospective tenant.

Please contact the Building Department if you have any questions.