



Township of Hillsborough

COUNTY OF SOMERSET
THE PETER J. BIONDI BUILDING
379 SOUTH BRANCH ROAD
HILLSBOROUGH, NJ 08844
(908) 369-4313
www.hillsborough-nj.org

ENGINEERING GENERAL PERMIT APPLICATION

OWNER INFORMATION

Property Owner: _____

Block: _____ Lot: _____

Worksite Address: _____, Hillsborough, NJ 08844

Phone: _____ Email: _____

Mailing Address: _____
(if different than worksite or a new dwelling)

CONTRACTOR INFORMATION *(if known at time application)*

Contractor Name: _____

Phone: _____

Email: _____

PROJECT INFORMATION

What type of work is proposed? (select all that apply)

New Single-Family Dwelling (SFD) Pool Addition Driveway

Detached Garage/Pole Barn Test Pits Other: _____

Board Application Number (if applicable): _____

Description of your project (BE SPECIFIC, including sizes and grading information):

SUBMIT THE FOLLOWING WITH THIS APPLICATION

- Fee: \$225 for SFD, \$175 for pools, \$100 for other projects
 - ▶ Fees for commercial projects are based on the inspections required
- Plan/sketch of proposed work – plans for SFD & pools must be signed and sealed
- Ground water/Soil report for SFD with a basement

ACKNOWLEDGEMENTS AND SIGNATURE

▶ *Check off each item to indicate acknowledgement and understanding of the requirement:*

- Existing grade is the existing slope/elevation of the property. Indicate on the plan whether the grade is changing or remaining the same with the proposed work. *See attached example.*
- Any soil brought into or removed from this property requires authorization from the Township. Please provide a letter by a Certified testing lab or Licensed Engineer stating the soil is acceptable.
- If proposing underground pipework, you must include details on the sketch/plans. Under no circumstances are sump pump or footing drains allowed to discharge to the street.
- For any new Single-Family Dwelling (SFD), a foundation location/elevation plan must be submitted after completion of foundation and prior to construction of the structure.
- All projects require a final Engineering Inspection. SFD require 2 sealed as-built plans prior to final inspection. Details on this will be provided in your approval letter.
- Any trees removed due to construction may require mitigation. Make sure you include information about tree removal with your application to prevent violations.
- Call 811 (Call Before You Dig) at least 3 days prior to any digging, as required by State Law.

By signing this application, I certify that I have read the above information, provided the required plans and fees, and will abide by all Township Requirements:

Signature

Date

Submit applications to:

Engineering Department
The Peter J. Biondi Building
379 South Branch Road
Hillsborough, NJ 08844

Contact us with questions:

908-369-4460